



DEPARTMENT OF NATURAL AND ENVIRONMENTAL RESOURCES  
OFFICE OF THE NAVIGATION COMMISSIONER  
VESSEL REGISTRATION AND NUMBERING DIVISION  
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[www.drna.gobierno.pr](http://www.drna.gobierno.pr)

**Aguadilla** 787.882.4285, **Arecibo** 787.880.6063, **Guayama** 787.230.4513,  
**Ceiba** 787.860.5548, **Hormigueros** 787.230.4907, **Ponce** 787.843.3041

## Documentation required for TRANSFER OF VESSEL OWNERSHIP

- The transfer procedure must be made by the seller and the buyer in person, since they both must sign the transfer of the titling (form DRNA-OCN-007) notifying the change of status of the vessel before an ONC representative, and must provide

- Current vessel license. Receipt of payment into Account Number 1150

### FEES ACCORDING TO LAW NO. 430

0	15	\$ 25
16	21	50
22	29	100
30	39	200
40	64	300
65	o más	400

- Government issued photo ID and social security card.
- Receipt of payment into Account Number 1150 or payment voucher for two dollars in cash (\$2), from the DNER collector.
- Certified copy of his/her Income Tax Return Form for the last fiscal year or a Certificate from the Treasury Department stating that the Income Tax Return Form was filed. Model SC 6088.
- If the seller can not attend, the buyer must present the Purchase Contract, duly notarized, including a description of the vessel signed by both buyer and seller.

### VESSEL DOCUMENTED WITH THE US COAST GUARD

- Requirements 1 to 4.
- Current Certificate of Documentation in the name of the Buyer (Federal law prohibits the registration of a vessel as documented if the Certificate of Documentation is not in the name of the buyer).

If the documentation was not accepted, a letter from the Coast Guard canceling the documentation (if this is the case and the decal is in effect, remove the Documentation decal (DC) from the vessel to cancel it)

Address and telephone number  
*National Vessel Documentation Center*  
792 TJ Jackson Drive  
Falling Waters, WV 25419-9502-  
800.799.8362 ó 304.271.2400 Fax 304.271.2415

### WHEN THE WHEREABOUTS OF THE SELLER ARE UNKNOWN

- Requirements 1 to 4.
- Certificate of Inspection from the Ranger Corps of the Department of Natural and Environmental Resources.
- If the applicant does not have any of the above-mentioned documents, a Certification from the Attorney General Office of the Justice Department is required. To obtain one, he/she must submit to the Attorney General Office of the Justice Department a Sworn Statement accompanied with the Certificate of Inspection of the vessel issued by the Ranger Corps of the Department of Natural and Environmental Resources.



He/She must indicate in the Sworn Statement the following information: a detailed description of the vessel. Explain how, from whom and when he/she obtained the vessel.

The person must also swear that, to the best of his/her knowledge and understanding, the vessel is not subject to any criminal or civil lawsuit, and that the purpose of that request is to register a vessel in his/her name with the Office of the Commissioner of Navigation.

## IN CASE OF DEATH OF THE SELLER

- ✚ Requirements 1 to 4.
- ✚ The Declaration of Heirship Resolution, in its absence, a copy of the notarized will, or a copy of the Estate of the Deceased Form. The vessel must be included among the goods detailed in the Estate of the Deceased Form.
- ✚ All heirs must authorize the transferring in person or through a Sworn Statement. The vessel will be registered in all the heirs' name. They can personally or through Sworn Statement designate a representative for future transactions, or to sell or transfer it to a new owner simultaneously while making the transfer to the heirs.

## CORPORATE OR BUSINESS VESSELS

1. Requirements from 1 to 4.
2. Corporate Resolution
  - ✚ On official paper bearing the Corporate seal
  - ✚ Employer Social Security Number
  - ✚ Name of the person authorized to represent the corporation or business before the Office of the Commissioner of Navigation
  - ✚ Valid photo ID of the authorized or designated person

**NOTE:** If the vessel shows a lien with any banking institution, provide a Letter of Lien Cancellation or the transfer of the account. When transferring the vessel the administrative fines must be paid separately at the DNER collection office and the Payment Voucher must be provided.